

## HRCA Board Meeting Minutes for 2/3/2009

Attendees: Sean Butler, Larry Robinson, Jonathan Sparks, Harry Bulbrook, Darren Powers, David Hyman

1. Opening Prayer
2. Review/Approve Old Minutes
  1. Minutes misplaced, re-discussion of old business below
3. Old Business
  1. Sign in front of Church approved (pending pricing from David's contact): 2 posts, color vinyl with logo, name (website?) (approx 3x5-4x6 no larger than Church sign)
4. New Business
  1. Board commits to re-familiarizing with documentation
    1. by-laws (Feb meeting)
    2. Governance manual (March meeting)
  2. Board Positions Election
    1. Chairman - Sean Butler
    2. Vice-Chairman - Jonathan Sparks
    3. Treasurer - Larry Robinson
    4. Secretary - Harry Bulbrook
  3. Financial update
    1. Review cash flow model - minor edits to ensure totals are correct, next quarter employee tax is included (Sean)
      1. Additional needs for books and supplies (second grade)
    2. Query about Rock Spring Baptist Church financial status since departure of their full-time pastor indicates very positive cash flow for them
  4. Association of Classical & Christian Schools conference - June 25-27 (Th-Sat) in Atlanta
    1. Suggestion for board and corporation members to attend
    2. School will cover registration costs for teachers (Sue, Debbie)
      1. Suggestion of separate fundraiser (Krispy Kreme donut sales) to pay for it, Harry coordinating
  5. Corporal Punishment wording in parent contract "toned down" (may use, will allow exceptions), approved pending final draft by Sean
  6. Fall enrollment for Kindergarten
    1. date cutoff currently September 1, flexible given case-by-case board approval and student interviews with teachers
    2. minimum number of K students - all efforts will be made to run class and not "skip" grades
    3. Four students interested in Transitional K (TK) - possibly combine with K, given fewer than 3 K student. otherwise, no TK
    4. Only would be interested in TK this year because of statewide new cutoff date for K students (moved from 10/17 to 8/31)
  7. Staffing issues
    1. Mid Year evaluations revealed one teacher needing improvement. Subset of board will meet with teacher and principal to begin 2 new units based on developed material, then teacher and principal will co-develop 2 units minimum, then re-evaluation of teacher. Distribution of criticism equal among board, principal, and teacher due to lack of clear oversight.

2. Future should include better lines of accountability (teacher to lead and principal, principal to board)
3. 2009-10 staffing
  1. Addition of Beth Whitehead (no discussion of salary, tabled pending enrollment and class verification)
    1. Initially developing 1st grade. Amanda will ask about her willingness to serve as lead teacher next year, and teach 3rd grade not 1st. Goal of ensuring a different teacher for students in all grades.
  2. Pastor \_ Ward will teach Latin to #rd grade class. Instead of 30 minutes daily as outlines, will teach 1 hour twice weekly. Compensation should include 1 hour preparation for 1 hour of class room.
    1. Latin class will be open and advertised to children in the community (esp. home schoolers), tentative \$25 per month fee includes take-home material for study, practice, and review.
8. Advertising
  1. Pastor luncheon to suggest to potential students and encourage church donations to school. Sean will write letters, Audrey will process and mail, Larry will coordinate the luncheon with followup to letter and food prep (with assistance) - Scheduled for April 4 at the school, kids will be involved (performance? reciting bible books?)
5. Closing Prayer and safe drive home in the snow