

Agenda

- Dinner & Fellowship
- Administration
- Parent Teacher Foundation
- Advertising/Public Relations & Fundraising
- Financial Status
- Committees
- Board Nominations
- Questions & Answers

Administration

- Enrollment
 - Current enrollment is 8
 - Accepting New Students
- Curriculum and Instruction
 - Teachers working on curriculum updates constantly
 - Teacher certification training was a success on Oct 30

Administration Continued

- Art, Music, and Physical Education update
 - Art and Music are 1 hour each week.
 - PE is 30 minutes each Thursday and is taught by the YMCA
- Current list of school “wishes”
 - We would still love to have a flat-screen computer monitor for the main school computer.
 - It would be great to have computers in the classrooms for teacher use.

Parent-Teacher Foundation

- **Scholastic Books** - We can order on-line so orders process faster! Next orders are due Nov. 5. One more sale in Dec. with orders back by Christmas.
- **Scripts Program** - We can order a variety of gift cards, percentage of sale goes to HRCFA. A handout is available, full list on-line at www.glscrip.com
- **Christmas Parade** - Sunday, December 7. Seeking volunteers to plan the float and organize participants in this event!

Advertising & Public Relations

- **June** - The County Line, full page article!
- **July** - Open House press release
- **September** - Ribbon Cutting press release and photo
- **October** - Carolina Parent - annual Education directory (free listing)

Advertising & Public Relations

In the works...

- **November** - YMCA teaching PE; motorcycle donation and raffle
- **December** - motorcycle winner and parade highlights; 2009 Open House

Other avenues...

- On-line school directories
- The Shepherd's Guide
- Web site updates

Fundraising

- Generous family and friends!
- **August** - Library Book Drive (~70 books donated, plus money!)
- **October** - Fall Fundraiser (spaghetti dinner, silent auction, singing) - raised ~\$2k and several auction items not sold yet
- **December** - 1st motorcycle raffle
- **Spring 2009** - 2nd motorcycle raffle; 2nd Annual Golf tournament (Friday, May 15)

Financial Status

- Current Balance: \$17,900
- Expected Income Remainder of Fiscal Year: \$11,200
- Expected Expenses Remainder of Fiscal Year: \$29,200
- **Remaining balance: - \$ 100**
- Many tuitions paid “up front” so we are front loaded
- Very conservative on spring fundraiser and continuing donations
- **We will be O.K. :-)**

Committees

We are asking for support from all Corporation members.

Some committees require very little time.

Please join a committee tonight!

RSBC Partnership

Responsibilities:

1. Manages all facility communication between HRCA and RSBC
2. Handles requests for facility usage outside of school hours
3. Makes requests for facility improvements

Members:

Amanda Sparks, Harry Bulbrook, Beth Whitehead



Finance Committee

Responsibilities:

1. Overall financial operations
2. Payroll
3. Managing income and expenses
4. Projected cash flow
5. Tax forms

Members:

Sean Butler, Larry Robinson



Personnel Committee

Responsibilities:

1. Review applications
2. Interview candidates
3. Make recommendations to the Board

Members:

Amanda Sparks, Jonathan Sparks*, Beth Whitehead

Admissions Committee

Responsibilities:

1. Review applications
2. Interview candidate families
3. Approve students

Members:

Amanda Sparks, Sean Butler, Harry Bulbrook

Fundraising Committee

Responsibilities:

1. Establish fundraising goals
2. Brainstorm ideas for ways to generate funds
3. Manage fundraising events from beginning to end

Members:

Kelly Butler, Harry Bulbrook, Christina Wight, Kevin Whitehead, Amanda Sparks, Chad and Jill Lambert, Chris Gambos

Advertising & PR Committee

Responsibilities:

1. Survey and research opportunities
2. Write press releases, design/layout ads
3. Communicate with media

Members:

Kelly Butler

Facilities Committee

Responsibilities:

1. Preparations (paint, landscape, etc.)
2. Regulation/Ordinance compliance (in partnership with Board)
3. Maintenance and improvements

Members:

Jonathan Sparks

Long-Range Planning Committee

Responsibilities:

1. Evaluate mid- and long-term facility options, including land, building(s), partnership with churches
2. This will expand in time!

Members:

Kevin Whitehead

Corporation Committee

Responsibilities:

1. Communication members via quarterly newsletter and email updates
2. Collect annual dues
3. Record new members, update contact list
4. Arrange details of quarterly meetings

Members:

Kelly Butler (newsletter)

Parent Teacher Foundation (PTF)

Responsibilities:

1. Communicate with parents about school events
2. Recruit volunteers for school events
3. Coordinate staff and teacher appreciation
4. Facilitate and manage intra-school fundraisers
5. Classroom assistance as needed

Members:

Amy Bulbrook, Jill Lambert



Information Technology Committee

Responsibilities:

1. Maintenance of computers, phones, email, web page, etc.

Members:

Sean Butler

Board Nominations

The current Board has been “interim” but we until now, but it is time to make it official.

Members:

Harry Bulbrook

Sean Butler

Larry Robinson

Jonathan Sparks

Board Qualifications

Any Corporation member desiring to be a Board Member candidate must meet the “Pre-requisites for Candidacy,” and must agree to fulfill the “Requirements for Installation,” prior to being installed.

Board Pre-requisites

Pre-requisites for Candidacy:*

- A male HRCA Corporation member
- Familiar with and committed to the educational philosophy outlined in Article III of the By-Laws of HRCA, Inc.
- Understands the responsibilities of, and the standards to which a Board Member is held (GM 2.5 & 2.6).
- Meets the requirements of the HRCA Policy Governance Manual Section 2.6.6. (*Board members who have HRCA school aged children will have those children enrolled at HRCA.*)

Board Pre-requisites

- Meet the requirements of the By-Laws of HRCA (Article VI, section 1, paragraph 3).
- Have read, and be able to articulate the key concepts and principles of:
 - “Recovering The Lost Tools of Learning,” by Douglas Wilson, Crossway Books.
 - “Excused Absence,” by Douglas Wilson, Canon Press.

Board Installation

Read the following materials:

- “Repairing the Ruins”, by Douglas Wilson; Canon Press
- “Serving God on the Christian School Board”, by Roy Lowrie, Jr.; Association of Christian Schools International (ACSI).
- “Peacemaker,” by Ken Sande; Baker Book House Co
- The current revision of the HRCA By-Laws.
- The current revision of the HRCA Policy Governance Manual.
- The HRCA Mission Statement and Parent’s Guide.



Board Responsibilities

Responsibilities:

- Long-term vision of HRCA
- “Report” to God
- Oversee the Headmaster
- Oversee all committees

Announcements

- **December 18, 2008:** Christmas potluck with a music program presented by the students -- all are welcome.
- **January 15, 2009:** Open House here at RSBC
- **May 15, 2009:** Spring Fundraiser -- Golf Tournament at the Preserve
- **June 2009:** ACCS Conference in Austin, TX

Questions & Answers